

Campus and District Performance Ratings Workbook

Directions and Setup

This workbook is designed to compile final program ratings for a school district and each of its campuses. In addition to this *Directions and Setup* sheet, it contains ten *Campus Summary* sheets and one *District Summary* sheet.

Setting Up the Workbook:

1. Enter the name of the school district (This will populate all cells in the workbook where the district name needs to appear):

Taft ISD

2. Enter the school year for which this evaluation is valid (This will populate all cells in the workbook where the school year needs to appear):

2014-2015

3. Locate the Campus tabs at the bottom of the workbook. Right-click on the tab for Campus 1, and then select "Rename Sheet." The default title of "Campus 1" will then be highlighted. Type the name or abbreviation of the first campus.
4. Repeat step 3 for each additional campus in the district.

Entering Final Ratings in the Campus Summary Sheets

1. Click on the tab name of the first campus. This will make that Campus Summary Sheet active.
2. Type the name of the campus in the cell to the right of "Campus Name."
3. Click in the cell to the right of "Fine Arts" (under the column named "Rating"). A small arrow will appear in the bottom right corner of the cell.
4. Click on the arrow and a drop-down menu will appear. Select the rating from the menu.
5. Repeat steps 3 and 4 for the remaining programs on the Campus Summary Sheet.
6. After all eight program ratings have been entered, an accurate "Average Campus Program Score" will be displayed. Evaluation Team members may wish to utilize this score to assist in assigning an overall campus performance rating.
7. Click in the cell to the right of "Compliance with Statutory Reporting and Policy Requirements" and select "yes" or "no" from the drop down menu. ***Please note: This rating does not affect the Average Campus Program Score.
8. Click in the cell to the right of "Overall Performance Rating" (under the column named "Rating"). A small arrow will appear in the bottom right corner of the cell. Click on the arrow and a drop-down menu will appear. Select the rating from the menu.

Entering Final Ratings in the District Summary Sheet

1. After all campus ratings have been entered, click on the tab named "District Summary." This will make the District Summary Sheet active.
2. You will see that all campus information has been populated on the sheet, and the only information to be completed is in the bottom two rows: "District Ratings by Program Area," "Average District Program Score," and "Overall Performance Rating for District."

3. Click in the first cell to the right of "District Ratings by Program Area," under the "Fine Arts" column. A small arrow will appear in the bottom right corner of the cell.
4. Click on the arrow and a drop-down menu will appear. Select the rating from the menu.
5. Repeat steps 3 and 4 for the remaining programs on the "District Ratings by Program Area" row.
6. After all eight district program ratings have been entered, an accurate "Average District Program Score" will be displayed. Evaluation Team members may wish to utilize this score to assist in assigning an overall district performance rating.
7. The final cell in the District Ratings by Program Area row represents "Compliance with Statutory Reporting and Policy Requirements." Select "yes" or "no" from the drop down menu. ***Please note: This rating does not affect the Average Campus Program Score.
8. Click in the cell to the right of "Overall Performance Rating for District". A small arrow will appear in the bottom right corner of the cell. Click on the arrow and a drop-down menu will appear. Select the rating from the menu.

CAMPUS RATINGS SUMMARY

Campus Name: Woodroe Petty Elementary

District Name: Taft ISD

School Year: 2014-2015

<i>Program Area</i>	<i>Rating</i>
Fine Arts	<i>Exemplary</i>
Wellness and Physical Education	<i>Exemplary</i>
Community and Parent Involvement	<i>Exemplary</i>
21st Century Workforce Development	<i>Recognized</i>
Second Language Acquisition Program	<i>Recognized</i>
Digital Learning Environment	<i>Exemplary</i>
Dropout Prevention Strategies	<i>Exemplary</i>
Educational Programs for Gifted and Talented Students	<i>Recognized</i>
Average Campus Program Score	3.63
Compliance with Statutory Reporting and Policy Requirements	<i>Yes</i>
Overall Performance Rating:	<i>Exemplary</i>

CAMPUS RATINGS

Campus Name: Taft Junior High

District Name: Taft ISD

School Year: 2014-2015

<i>Program Area</i>	<i>Rating</i>
Fine Arts	<i>Exemplary</i>
Wellness and Physical Education	<i>Exemplary</i>
Community and Parent Involvement	<i>Exemplary</i>
21st Century Workforce Development	<i>Exemplary</i>
Second Language Acquisition Program	<i>Recognized</i>
Digital Learning Environment	<i>Exemplary</i>
Dropout Prevention Strategies	<i>Exemplary</i>
Educational Programs for Gifted and Talented Students	<i>Recognized</i>
Average Campus Program Score	3.75
Compliance with Statutory Reporting and Policy Requirements	<i>Yes</i>
Overall Performance Rating:	<i>Exemplary</i>

CAMPUS RATINGS

Campus Name: Taft High School

District Name: Taft ISD

School Year: 2014-2015

<i>Program Area</i>	<i>Rating</i>
Fine Arts	<i>Exemplary</i>
Wellness and Physical Education	<i>Exemplary</i>
Community and Parent Involvement	<i>Exemplary</i>
21st Century Workforce Development	<i>Exemplary</i>
Second Language Acquisition Program	<i>Recognized</i>
Digital Learning Environment	<i>Exemplary</i>
Dropout Prevention Strategies	<i>Exemplary</i>
Educational Programs for Gifted and Talented Students	<i>Recognized</i>
Average Campus Program Score	3.75
Compliance with Statutory Reporting and Policy Requirements	<i>Yes</i>
Overall Performance Rating:	<i>Exemplary</i>

DISTRICT RATINGS SUMMARY

District Name: Taft ISD

School Year: 2014-2015

Campus Name	Fine Arts	Wellness/PE	Community & Parent Involvement	21st Century Workforce Development	Second Language Acquisition	Digital Learning Environment	Dropout Prevention Strategies	GT Program	Compliance	Overall Performance Rating
Woodroe Petty Elementary	Exemplary	Exemplary	Exemplary	Recognized	Recognized	Exemplary	Exemplary	Recognized	Yes	Exemplary
Taft Junior High	Exemplary	Exemplary	Exemplary	Exemplary	Recognized	Exemplary	Exemplary	Recognized	Yes	Exemplary
Taft High School	Exemplary	Exemplary	Exemplary	Exemplary	Recognized	Exemplary	Exemplary	Recognized	Yes	Exemplary
Total Unacceptable / No	0	0	0	0	0	0	0	0	0	0
Total Acceptable / Yes	0	0	0	0	0	0	0	0	3	0
Total Recognized	0	0	0	1	3	0	0	3		0
Total Exemplary	3	3	3	2	0	3	3	0		3
Average Program Score	4.00	4.00	4.00	3.67	3.00	4.00	4.00	3.00		
Totals from All Campus Programs:	Unacceptable or No		0	Acceptable or Yes		3	Recognized	7	Exemplary	17
District Ratings by Program Area	Exemplary	Exemplary	Recognized	Recognized	Exemplary	Exemplary	Recognized	Recognized	Yes	
Average District Program Score	3.50		Overall Performance Rating for District				Exemplary			